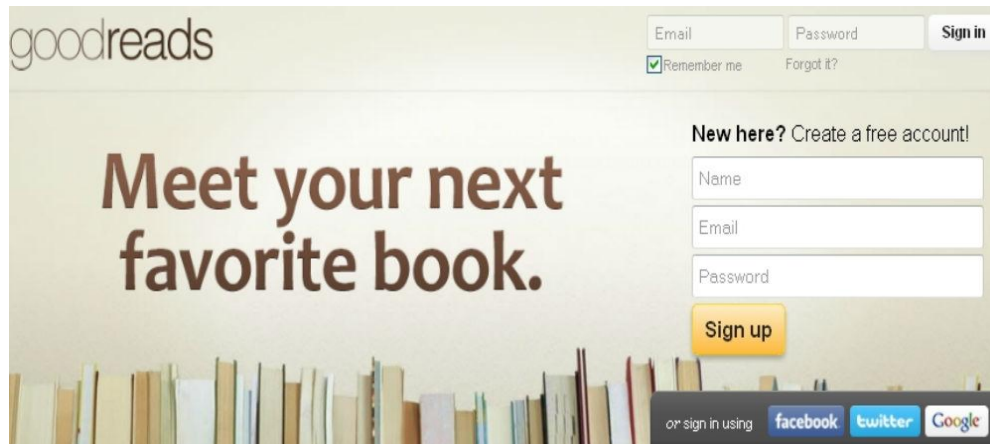


Goodreads.com: A User Guide

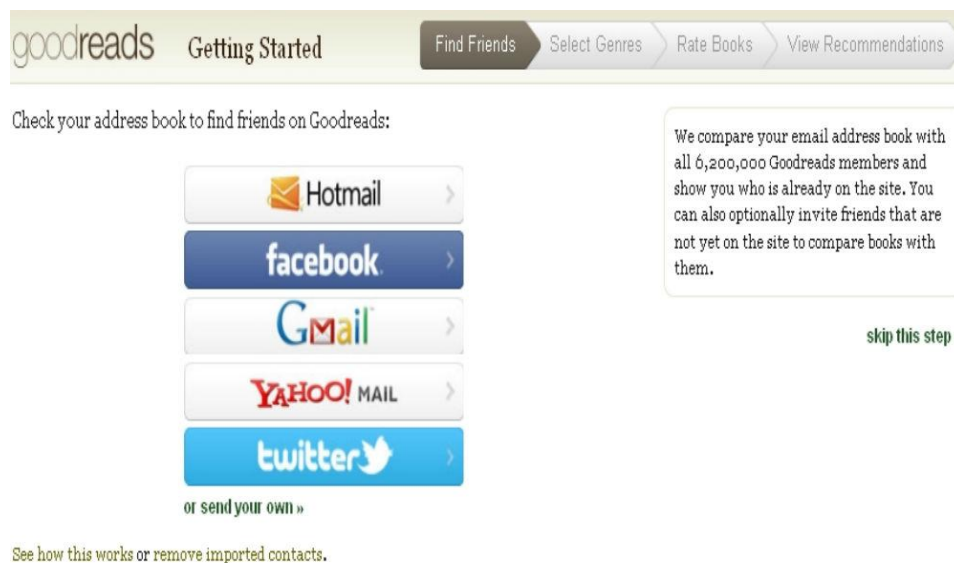
Signing Up for a Personal Profile

1. Go to www.goodreads.com
2. Click the “Sign Up” Button
3. Enter your name (whatever you choose); a current email address; and a password



Adding Friends

Goodreads will compare your friends and contacts from other social sites to see if it matches any of their current members. You can skip this step if you would rather add friends manually.



Selecting Your Favorite Genres

If you think you will be utilizing Goodreads for the recommendation engine, you should probably select some of your favorite genres of this list.

goodreads Getting Started Find Friends Select Genres

Select Your Favorite Genres

We'll use your favorite genres to make better book recommendations and customize your browsing experience on Goodreads. We'll also tailor emails to your favorite genres.

<input type="checkbox"/> Art	<input type="checkbox"/> Biography	<input type="checkbox"/> Business	<input checked="" type="checkbox"/> Chick-lit
<input type="checkbox"/> Children's	<input type="checkbox"/> Christian	<input checked="" type="checkbox"/> Classics	<input type="checkbox"/> Comics
<input type="checkbox"/> Contemporary	<input type="checkbox"/> Cookbooks	<input type="checkbox"/> Crime	<input type="checkbox"/> Ebooks
<input checked="" type="checkbox"/> Fantasy	<input type="checkbox"/> Fiction	<input type="checkbox"/> Gay and Lesbian	<input type="checkbox"/> Graphic novels
<input checked="" type="checkbox"/> Historical fiction	<input type="checkbox"/> History	<input checked="" type="checkbox"/> Horror	<input checked="" type="checkbox"/> Humor and Comedy
<input type="checkbox"/> Manga	<input type="checkbox"/> Memoir	<input type="checkbox"/> Music	<input checked="" type="checkbox"/> Mystery
<input checked="" type="checkbox"/> Non-fiction	<input checked="" type="checkbox"/> Paranormal	<input type="checkbox"/> Philosophy	<input type="checkbox"/> Poetry
<input type="checkbox"/> Psychology	<input type="checkbox"/> Religion	<input type="checkbox"/> Romance	<input type="checkbox"/> Science
<input checked="" type="checkbox"/> Science fiction	<input type="checkbox"/> Self help	<input checked="" type="checkbox"/> Suspense	<input type="checkbox"/> Spirituality
<input type="checkbox"/> Sports	<input checked="" type="checkbox"/> Thriller	<input type="checkbox"/> Travel	<input checked="" type="checkbox"/> Young-adult

Other (separated by commas)

Adding & Rating Books

- At sign up, Goodreads gives you the opportunity to rate and pick books you want to read from the genres you chose. The starred books will be added to your "READ" shelf and the book you mark Want to Read will be added to your "TO-READ" shelf.

Rate Books that You've Read

We've got recommendations for you in **Classics**, **Historical Fiction**, **Non Fiction**, and more!
Continue rating books to get even better results, or **see your recommendations**.

Books, authors

Favorite Genres: (edit)
Chick Lit
Classics
Fantasy
Historical Fiction
Horror
Humor And Comedy
Mystery
Non Fiction
Paranormal
Science Fiction
Suspense
Thriller
Young Adult

More Genres:
Art
Biography
Business
Children's
Christian
Comics
Contemporary
Cookbooks
Crime

Historical Fiction

want to read ★★★★★	want to read ★★★★★	want to read ★★★★★	want to read ★★★★★

More like The Book Thief

want to read	want to read	want to read	want to read

2. You can also add books from your homepage. Type in the search box a title, author, main character, or ISBN. Depending on the query many results may be returned. Click on the appropriate titles you want to rate and add and choose the corresponding shelf/shelves it belongs to.

The screenshot shows the Goodreads website interface. At the top, there is a search bar with the text 'sherlock holmes' and a search button. Below the search bar, there are navigation links for 'Home', 'My Books', 'Friends', and 'Recommendations'. The main heading is 'Search by Book Title, Author, or ISBN'. Below this, there is a search bar with 'sherlock holmes' and a search button. There are also links for 'Goodreads' and 'Amazon.com', and a 'more options...' link. Below the search bar, there are several filter buttons: 'all results', 'books', 'groups', 'quotes', 'events', 'stories', 'people', 'listopia', and 'trivia'. The results section shows 'Showing 1-20 of 2126 results for 'sherlock holmes' (Goodreads search in 0.04s)'. The first four results are:

- The Adventures of Sherlock Holmes** by Arthur Conan Doyle. 4.15 avg rating — 27,270 ratings — published 1892 — 540 editions. My rating: 5 stars. Add to my books.
- A Study in Scarlet (Sherlock Holmes, #1)** by Arthur Conan Doyle. 3.95 avg rating — 12,058 ratings — published 1888 — 314 editions. My rating: 5 stars. Add to my books.
- The Return of Sherlock Holmes** by Arthur Conan Doyle. 4.16 avg rating — 4,309 ratings — published 1904 — 235 editions. My rating: 5 stars. Add to my books.
- The Memoirs of Sherlock Holmes** by Arthur Conan Doyle. My rating: 5 stars.

Reviewing Books

1. Now that you've rated your books, you can go back and write reviews if you want to. To do this, go to "MY BOOKS". You can search your books specifically (great for if you have hundreds of titles to browse through) or you can just browse for the corresponding title. Click "EDIT" once you've found the book.

The screenshot shows the 'Edit Your Review' form for the book 'Harry Potter and the Sorcerer's Stone' by J.K. Rowling. The form includes the following fields and options:

- Change edition:** A dropdown menu.
- My rating:** A star rating system showing 5 stars, with a 'clear' button.
- Bookshelves/Tags:** A text input field with the placeholder 'choose shelves...' and a 'read' button.
- What did you think?:** A large text area for writing the review, with a '(some.html is ok) add book/author' link.
- Date I finished this book:** A date picker with a 'set to today | clear' button.
- more options >** A link to expand the form.
- save (preview)** A button to save the review.
- add to my update feed?** A checkbox that is checked.
- hide entire review because of spoilers** A checkbox that is unchecked.

2. Type your review in the “WHAT DID YOU THINK?” box
3. Fill in the “DATE I READ THIS BOOK.” Click on “MORE OPTIONS” and fill out what you prefer. Click SAVE
4. Click on “EDIT” anytime you want to change a rating, the assigned bookshelf, etc.

Adding Bookshelves

1. Go to “MY BOOKS” by clicking on the menu
2. Click on “EDIT” next to the “BOOKSHELVES” heading on the left-hand side of the screen
3. Type in the name of your desired shelf (like Historical Fiction)
4. Click “ADD” and repeat as necessary

goodreads Title / Author / ISBN Home My Books Friends Recommendations

My Profile > My Books > Edit Shelves

shelf	feature	sortable	sticky	exclusive	recs
read (90)	<input checked="" type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
currently-reading (0)	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
to-read (24)	<input type="radio"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
x fantastic-fiction (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x favorites (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x historical-fiction (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x humorous-fiction (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x international-fiction (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x mystery-and-detective (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x nonfiction (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x romance (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
x science-fiction (0) rename	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

add a shelf: [delete all my shelves](#)

Exploring Your Profile

1. Set-up your information/privacy
2. Upload a profile picture
3. Explore Recommendations; Challenges; Quizzes; Quotes; Polls; Book Recommendations; Authors; Groups

Creating a Group Page

Group pages are a great for tool for libraries. They allow us to archive reading selections for our local book groups and community reads; have online discussions; promote library programming, services, and collections.

1. Click on “GROUPS” at the top of the screen. Select “CREATE A GROUP”
2. Fill out all the information. You can use our library group page as an example.

Topeka & Shawnee Co. Public Library is our **Group Name**.

We used our mission statement for the **Description...** *Stories you want, connections you seek and information you need.*

For the **Rules** section we posted our Community Discussion Guidelines. These were originally created for our customers commenting on our website and they were pretty relevant to what was going to be happening on the Goodreads group page. I have the **Rules** set to **Only Be Shown to New Members** and they pop up when they write their first comment.

You can set who can join the group. We are set-up as **Public**. I know some libraries have it set so that they have to approve you before you join.

Depending on your audience goals and plans for the group, you can choose what to do with the **Non-Moderator** settings. The main audiences we are reaching out to are adults and teens. I did not feel that I needed to worry about certain content since our guidelines layout what is acceptable to post. Anyone breaking those rules can be blocked from the group. I did only want staff to add books, polls, and events to the group so I cleared those non-moderator settings.

I recommend promoting your library website on your group page and setting up your emails as a daily digest. Advanced options allow you to set up how many discussion folders and discussion topics are displayed on the group’s home page. Click “CREATE” when you are finished.

Topeka & Shawnee Co. Public Library Group Page Basics: How-to Guide

Here are some basic directions I created for our staff who participate in the Goodreads project. It covers all of the different types of content we add to our group page.

Staff Picks Bookshelf- These selections are obviously going to be our favorite titles. Twice a week a title is added to the *Staff Favorites* bookshelf. A selection should have a four or five star rating and a sentence or two noting genre or why they liked the book.

Go to *Bookshelves*; in the upper left-hand corner you can search for a title in the *Add Books* query box.



The screenshot shows the Goodreads interface for a group page. At the top, the Goodreads logo is on the left, and navigation links for 'home', 'my books', 'friends', 'groups', and 'explore' are in the center. A user profile for 'Kelli' is on the right. Below the navigation, the group name 'Test Group 2' is displayed, followed by 'books > staff-picks'. A search box with a 'search' button is on the left. The main content area shows a list of books with columns for 'title', 'author', 'my rating', 'shelves', 'date started', 'date finished', 'added by', and 'date added'. Two books are listed: 'The Girl Who Kicked the Hornet's Nest (Millennium, #3)' by Larsson, Stieg, and 'The Girl Who Played with Fire (Millennium, #2)' by Larsson, Stieg. Both books have a 4.5-star rating and are on the 'staff-picks' shelf. A 'per page' dropdown menu is set to 20, and an RSS icon is in the bottom right corner.

	title	author	my rating	shelves	date started	date finished	added by	date added	
	The Girl Who Kicked the Hornet's Nest (Millennium, #3)	Larsson, Stieg	★★★★☆	read, staff-picks	2011/03/01	2011/04/01	Kelli	2011/02/14	view » edit
	The Girl Who Played with Fire (Millennium, #2)	Larsson, Stieg	★★★★☆	read, staff-picks	2011/02/01	2011/03/01	Kelli	2011/02/14	view » edit

Once you find the title you want to add, click on the *Add to Group* link. Select the *Read Shelf*, check the *Staff Favorites Shelf* and click *Close*. Enter brief reason for picking this book/why you liked it in *Why This Book?* box. Enter a *Start Date & End Date* (can be the same date) and click *Save Group Book*.


add books to Test Group 2

Search by book title, author, or ISBN

Hunger Games

Goodreads Amazon

add group book ×

Book *  **The Hunger Games (The Hunger Ga...**
by Suzanne Collins
My rating: ★★★★★

Shelves read, staff-picks

Why this book?

Start reading at

Finish reading at

Discussion Folder

Discussion Leader

choose shelves

read to-read currently-reading close

african-american-writers (3) so-many-books--- (5)

e-discussions (3) staff-picks (2)

literature-with-lunch (4)

New Shelf close

close

Test Group 2 > books > staff-picks

add books (showing 1-4 of 4)

group shelves edit

all (23)

read (16)

currently-reading (2)

to-read (5)

african-american-writers (3)

e-discussions (3)

literature-with-lunch (4)


so-many-books--- (5)

staff-picks (4)

view: main | covers

duplicates

edit group book ×

Book *  **Black Hills**
by Nora Roberts
My rating: ★★★★★

Shelves read,staff-picks

Why this book? A great romantic suspense read set in South Dakota.

Start reading at 2011 June 20

Finish reading at 2011 June 20

Discussion Folder Choose a folder...

Discussion Leader

Start typing the first name and choose from the drop-down menu.

close

added	date added	by	view »	edit
	2011/06/20	Kelli	view »	edit
	2011/06/20	Kelli	view »	edit
04/01	2011/02/14	Kelli	view »	edit
03/01	2011/02/14	Kelli	view »	edit

RSS

Staff Book Reviews/Reader's Advisory- This folder will have staff reviews posted in them as well as responses to any comments or questions. A review can be a few different things: a plain old book review, a genre exploration, or a post that highlights new or favorite authors.

Go to the *Discussions* link in the menu found in the top right corner of the page. If you are creating a new discussion for say your next selection click on *New Topic*. Whatever you put in the topic box will display as a header under the selected discussion folder you choose. You can ignore the *This Topic is About* box. Select the *Staff Book Reviews* discussion folder. In the comment box post your review. To link to our catalog or add an image, some basic html codes will be needed and Goodreads has a cheat sheet to use. When your post is finished, click on *Post*. You can always go back and edit your post if need be.

Staff Book Reviews > First Grave on the Right by Darynda Jones (edit) 1 view

Comments (showing 1-1 of 1) [post a comment »](#) date ▼ newest »

by **Kelli** (last edited 0 minutes ago) 12 minutes ago

 [First Grave on the Right by Darynda Jones](#)

I wasn't sure how I was going to take to this debut novel. Especially, since the main character, Charley Davidson, is a P.I. that sees dead people... or more accurately, a grim reaper that helps spirits pass into another plane. As soon as I started reading however, I couldn't put the book down. The main character is quick-witted and stubborn in her antics and the crazy situations she gets herself into really kind remind me of Janet Evanovich's Stephanie Plum character. The support characters are also pretty zany. There's Cookie her neighbor, secretary, and best friend who helps Charley out of jams except when she gets distracted by pots of coffee; the "Big Bad" who protects Charley but also gives her the creeps; Garret Swopes who is a sexy, protective cop that works with Charley occasionally; and finally there's Reyes who is some sort of entity that Charley can't figure out what he is and whether she should fear him or love him. Overall, First Grave on the Right is a quick, fun read. I can't wait for the next two books in the series to come out!

[reply](#) | [edit](#) | [delete](#) | [flag *](#)

[back to top](#)

You are following this discussion (instant) [edit](#)

comment [add book/author](#) (some html is ok)

Email me when people reply -- enabled [edit](#)

(anonymous)

Test Group 2

- [group home](#)
- [bookshelf](#)
- [discussions](#)
- [events](#)
- [photos](#)
- [invite people](#)
- [members](#)
- [polls](#)
- [group settings](#)

unread topics



Sister
A Novel by Rosamund Lupton

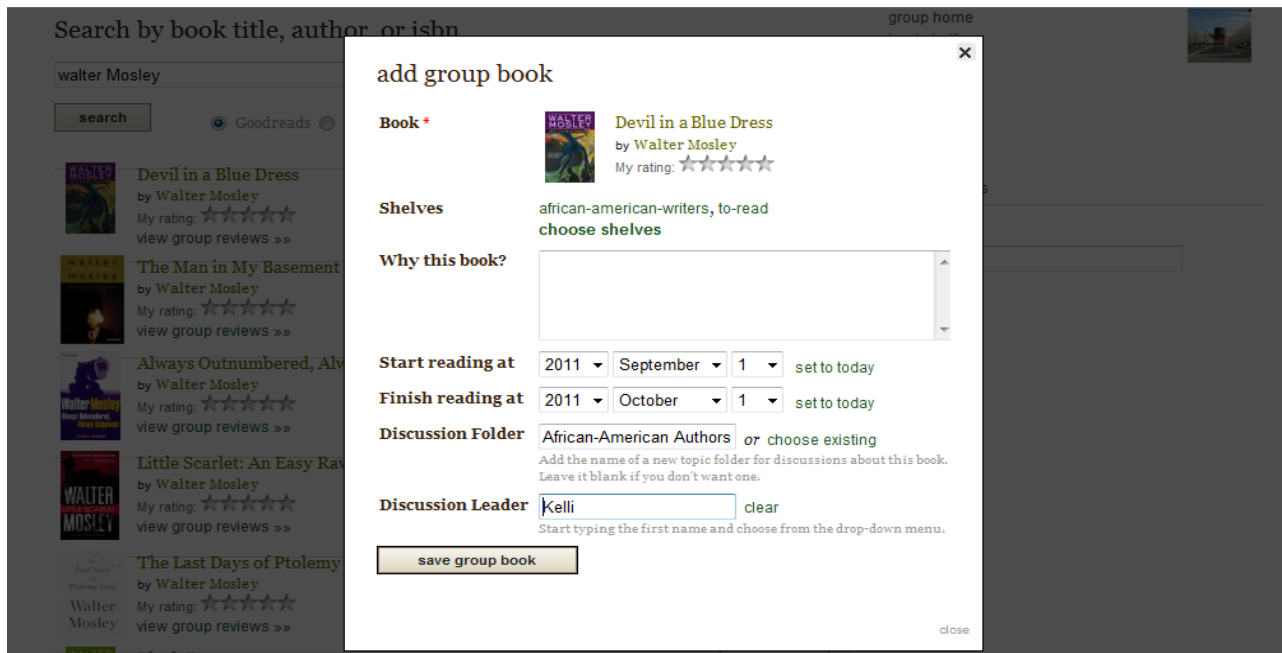
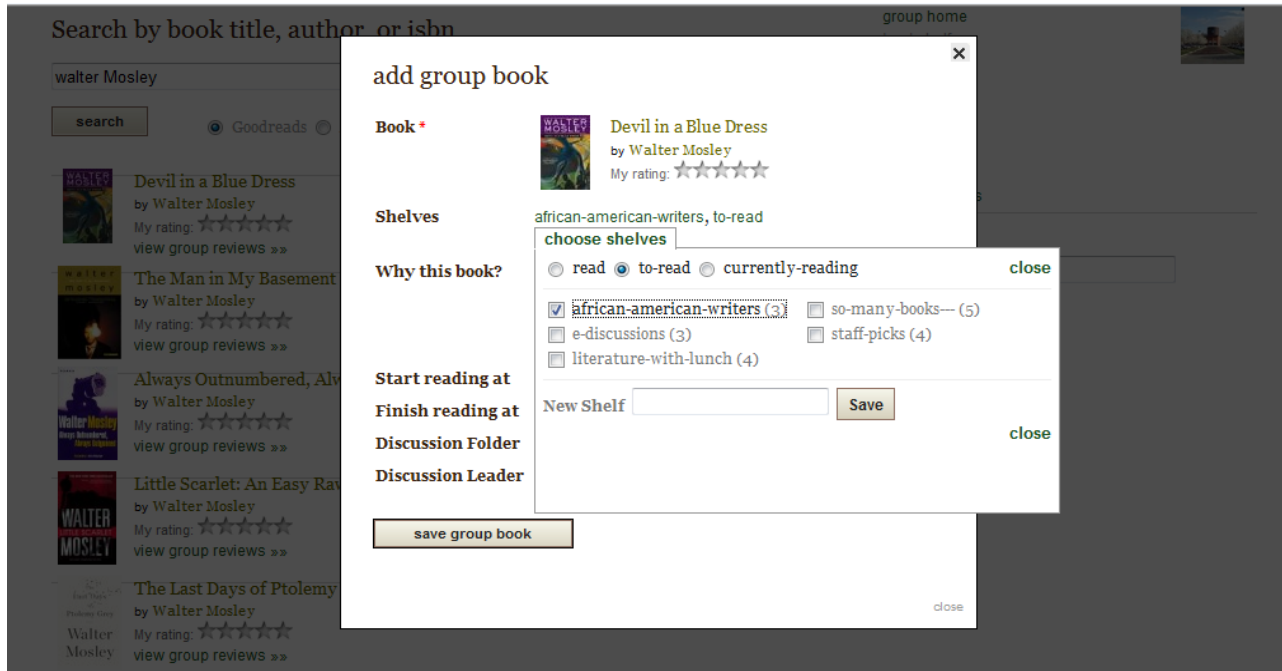
"A taut, hold-your-breath-and-your-handkerchief thriller."
—New York Times

Start Reading

CROWN PUBLISHERS Also available as an eBook

Digital Book Groups/Archiving Selections-

Bookshelves- Staff will post selected titles to the following bookshelves: *To Read* (next month or future month selections) and their discussion group; *Currently Reading* (current month's selection) and their discussion group; and *Read* (archive previous month's selection) and their discussion group. When adding titles you can also add a reason to *Why This Book* if you want. Remember to enter the corresponding *Start* and *Finish* dates for the selection as well as the *Discussion Folder* and *Discussion Leader* and hit *Save Group Book*.



Adding Discussions

Click on the *Discussions* link in the menu found in the top right corner of the page. If you are creating a new discussion for say your next selection click on *New Topic*. Whatever you put in the topic box will display as a header under the selected discussion folder you choose. You can ignore the *This Topic is About* box. Select your discussion folder. If you do not have one yet, click on *Add Folder*. Enter in the title of your discussion group and click *Save*. Your group should now be in the list of folders to choose. In the comment box you'll probably want to describe the book or put info about your group or write down some of your discussion questions. Members can then comment back. If you have any problems with inappropriate commenting, direct users to the rules of the group page. If the problem persists, let me know and I'll block the user from our page.

post a new discussion topic



Test Group 2

topic

This topic is about

folder

select...

add a folder

comment

[add book/author](#) [\(some html is ok\)](#)

post

(preview)

Email me when people reply *

cancel

Rules for Test Group 2

We want to hear from you! That's what we're here for.

Stay on Topic – stick to the subject and issues raised by the post, not the people commenting.

Think before you press the publish button. Remember that this is a public forum, and your words will be archived on this site and available for anyone to find for a long time.

If you can't be polite, don't say it. Respect is the name of the game. You must respect your fellow commenters.

Don't post copyrighted materials (articles, videos, audio, etc) that you do not have permission to reproduce or distribute.

Don't post content that installs viruses, worms, malware, trojans, etc.

Don't post content that is obscene, libelous, defamatory or hateful

Don't post spam

Don't post personal, real-life information such as home addresses and home phone numbers.

goodreads

find books by title / author / isbn

home

my books

friends

groups

explore

Kelli

add a folder

Folders allow you to organize topics in your group into sections. This is useful for groups that have hundreds of topics, as it can greatly improve navigation. For groups that don't have over one hundred topics we don't recommend using folders.

folder name

save

Test Group 2

group home

bookshelf

discussions

events

photos

invite people

members

polls

group settings



search discussion posts

search

Polls- Polls are quite easy to make. Select the *Polls* link in the main menu. Towards the bottom of the main menu there should now be a *Create Polls* link to select. Fill in the boxes. You can add an image if you want to. You can type in the answers. If it is a book or author you can select a cover title/image to go along with the answers you typed or just use the images. For the poll dates make the range a month. Check the box next to *Feature this Poll* on the Homepage. I would also recommend selecting the box *Make this Poll Anonymous* so we don't see members' individual votes.

create poll

Creating a new poll for group: **Test Group 2**

What is your favorite TV show adapted from a fictional series?

Question

guidelines

- If this a poll where all the answers are books, you might want to start a book poll instead. This will restrict write-in votes to valid books.
- Please avoid spoilers in your questions.
- Offensive language or images will be removed.

Image (optional)

formatting tips

Goodreads allows some html formatting.

- well formed web urls automatically get turned into links
- **link:** `my link text`
- **link to book:** use the "add book/author" link or `[book: Harry Potter and the Sorcerer's Stone]`
- **link to author:** use the "add book/author" link or `[author: J.K. Rowling]`
- **image:** `` (Width must be 0-400, Height must be 0-1000, alt is a description of the image. All three are optional but recommended.)

Answers

- 1 A Game of Thrones
- 2 Dexter
- 3 True Blood
- 4

Order answers randomly

Allow write-in answers

Poll dates (optional)

If dates are provided, the poll will start at 12:00 A.M. on the start date and end at 12:00 A.M. on the end date.

2011 July 1

Start at

2011 August 1

End at

Feature this poll on the group homepage

Hide the results until the end of the poll

Make this poll anonymous (don't show individual votes)

with all options, but recommended.)

- **bold text:** `...`
- **italic text:** `<i>...</i>`
- **underline text:** `<u>...</u>`
- **strike text:** `<s>...</s>`
- **indent text:** `<pre>...</pre>`
- **blockquote:** `<blockquote>...</blockquote>`
- **paragraph:** `<p>...</p>`
- **spoiler:** `<spoiler>...</spoiler>`
- **Note:** tags must be properly nested, example:
OK `<i>test</i>`
Not OK `<i>test</i>`

Polls

What is your favorite TV show adapted from a fictional series?

choose the answer:

A Game of Thrones	
Dexter	
True Blood	

[show results](#) | [invite friends](#)

[comments and details](#)

[More polls...](#)

Photos Any photos of library events that relate to this community can be posted (Make sure a photo release form is onfile) Just select the *Photos* link in the menu. Select *Add More Photos* up in the top right corner. Upload it from your computer. I recommend giving it a title, description and tag so members understand the image better.

goodreads home my books friends groups explore Kelli

add a photo to this group [back to group >](#)

Upload photos to share with the group.

Image

Title

Description

Tags

suggested tags: bookshelf, bookstack, nightstand, library, readingspot

Events-Library Programs that may interest this community will be marketed through this channel. Since this is a reading site I thought we should stick to book groups, author talks, edible book fairs, etc. If you think there is a program that should be listed that is missed, let me know. Event listings will be posted once or twice a month. Click on *Events* in the main menu. Below the main menu, there will be an option to *Add an Event*. Fill out all the information. The descriptions from the programming calendar and/or communications flyer will be copied into the event description. Click *Save*.

events > new



Add a new event for **Test Group 2**

event start date *

2011 ▾ July ▾ 1 ▾ - 15 ▾ : 00 ▾

event end date *

2011 ▾ July ▾ 1 ▾ - 17 ▾ : 00 ▾

last day to rsvp

2011 ▾ June ▾ 30 ▾ - 23 ▾ : 59 ▾

event name *

EXAMPLE

venue/place

Topeka Public Library-Marvin Auditorium 101C

event type

Book club meeting ▾

website

http://www.tscpl.org

address

1515 SW 10th Ave

city

Topeka

state

Kansas ▾

postal code

66604

country *

United States ▾

description *

Community Connect Description

Reminder for people who responded "yes" or "maybe"

3 days before ▾

list this event in the public listing (until the event date)

anyone in this group can send invites to this event

email me when guests reply